NASA SEWP VI Ordering Guide

Solutions for Enterprise-Wide Procurement (SEWP) VI Government-Wide Acquisition Contract (GWAC)

Contract information

Contract detail	Nextrinsic award
Contract holder	Nextrinsic Corp. 18481 W. 10 Mile Road, Suite 202, Southfield, MI 48075
Contract number	**80TECH26D1451**
Awarded category	**Category B** Enterprise-Wide Information Technology, Communication, and Audio Visual (ITC/AV) Service Solutions
Ordering period	November 1, 2026 through October 31, 2036 (10 years)
Company identifiers	UEI: **EZ8LUN7FH1R5 |** CAGE: **4PFW6 |** Size**: Small Business**
SEWP administrative fee	0.34%, included in quoted prices

About Nextrinsic

Nextrinsic Corp. is a CMMI Maturity Level 3 (Svc/Dev) appraised and ISO 9001:2015 quality certified Small Business, providing Cybersecurity, Cloud Data, AI/ML, Applications Development, Operations & Mission Support Services to the federal government. Its SEWP VI Category B contract supports enterprise-wide Information Technology, Communications, and Audio-Visual (ITC/AV) service requirements.

SEWP program management contacts

Ursa Hopkins | Program Manager
Phone (703) 945-8772 | ursa.hopkins@nextechps.com

Jon Chang | Deputy Program Manager
Phone (313) 212-6698 | jon.chang@nextechps.com

Contact Ursa Hopkins or Jon Chang for quotes, ordering, and post-delivery support. Include your agency, contract **80TECH26D1451**, quote and order numbers, and SEWP tracking number.

Customers may also email sewp@nextechps.com or submit an inquiry or request via the contact form available on our dedicated NASA SEWP VI webpage. (embed hyperlink to the page)

Authorized customers

NASA, all federal agencies, and approved federal agency support service contractors may use SEWP. Support service contractors need the ordering agency's authorization and must meet NASA SEWP approval requirements.

Category B service scope

Category B covers a wide range of customized Enterprise-Wide ITC/AV services across agency departments, offices, or locations.

Examples of Category B scope include:

- Enterprise-Wide Network Services, Cybersecurity & Cloud Services, Managed IT Services, Program and Mission Support Services.
- Innovation services and information and data analytics services.
- Application Services and Software Development.
- Helpdesk, training, and support services
- Cybersecurity and Cloud Services.
- Enterprise-Wide digital multimedia and technical communications services; program management and ancillary services and supplies.

For a NASA scope review, send a requirement summary, statement of work, or bill of materials to help@sewp.nasa.gov.

How to obtain a quote

Sign in to the NASA SEWP VI Quote Request Tool to issue a Request for Information (RFI), Market Research Request (MRR), or Request for Quote (RFQ). Select the appropriate Category B competition group and identify Nextrinsic as a suggested source when applicable.

For a service quote, provide:

- Agency and ordering office; contact name, phone, and email; and contract number **80TECH26D1451**.
- Statement of work or performance work statement, deliverables, quantities or labor needs, and any associated software or hardware specifications.
- Performance locations, requested period of performance, milestones, security and access requirements, and acceptance criteria.
- Requested contract type, applicable NAICS code, quote due date, and evaluation criteria, as determined by the ordering contracting officer.

Contact the Nextrinsic Program Manager or Deputy Program Manager on page 4 for quote assistance. Confirm pricing, quote validity, delivery or performance dates, and support coverage before award.

Fair opportunity

FAR 16.505(b) requires fair opportunity for each order above the applicable micro-purchase threshold, generally $15,000, unless a permitted exception applies. Use of the SEWP VI online Quote Request Tool (QRT) is the recommended method to satisfy and document this requirement. Exceptions to Fair Opportunity must be properly justified and documented by the ordering Contracting Officer.

Order Placement and Tracking

Your agency's procurement office issues and funds the task or delivery order using its approved forms. NASA SEWP PMO reviews, processes, and tracks the order, then forwards it to the contract holder.

1. **Evaluate and select.** Evaluate responses against the stated criteria. Document the basis for award and confirm that the selected quote remains valid.
2. **Prepare the order.** Name **Nextrinsic Corp.** as the contractor and cite Contract Number **80TECH26D1451**. Include the selected quote and agreed scope, pricing, performance dates, acceptance criteria, and support terms.
3. **Route through NASA SEWP.** Submit the signed order to the NASA SEWP PMO for processing. Retain the SEWP tracking number and confirm processing before performance begins.
4. **Manage performance and changes.** Coordinate delivery, performance, acceptance, and invoicing with Nextrinsic. Route order modifications through NASA SEWP PMO as well.

Order information checklist

Information	Include in the order package
Order identification	Government order number and issue date; SEWP contract number **80TECH26D1451**
Supporting quote	Nextrinsic quote verifying the order, with quote number and valid pricing
Contractor information	Nextrinsic Corp. mailing address and phone number
Requirement and pricing	Line items, descriptions, quantities, pricing, and total dollar amount
Ordering data	Applicable NAICS code and order contract type
Agency and location	Issuing office name and mailing address; ship-to office name and mailing address; service performance location as applicable
Contracting officer	Signature, phone number, and date signed

Submit orders to NASA SEWP PMO

Order email sewporders@sewp.nasa.gov
Order fax (301) 286-0317
Questions (301) 286-1478 | help@sewp.nasa.gov

The 0.34% SEWP administrative fee is included in quoted prices and is not a separate quote line item. NASA may adjust the rate; verify the current rate when ordering.

Customer Support and Resources

Nextrinsic provides support throughout the quote to delivery lifecycle. For any questions or support request, please send email to our dedicated SEWP mailbox at sewp@nextechps.com and work with the

assigned Nextrinsic representative on corrective action and the next update. Escalate any unresolved issues to Ursa Hopkins or Jon Chang.

NASA SEWP program office handles scope, order processing, and tool questions. Submit contractual changes through the ordering contracting officer and PMO.

NASA SEWP help help@sewp.nasa.gov | (301) 286-1478
PMO hours Monday through Friday, 7:30 a.m. to 6:00 p.m. Eastern Time

Reference links

NASA SEWP VI and Quote Request Tool
NASA scope and service categories
NASA order requirements and administrative fee
NASA contract dates types and NAICS guidance
FAR 16.505 ordering and fair opportunity
Nextrinsic company information and identifiers
NASA SEWP Program Management Office contacts